Office of Faculty & Instructional Development

Annual Report

(2013-2014)

Prepared by

Office of Faculty and Instructional Development

June 2014

Unit: Office of Faculty & Instructional Development (OFID)
Director: Dr. Dalal Moukarzel
Contacts: dalal.moukarzel@qu.edu.qa

With a special Thank You to
1- Mr. AbdelAziz Mohanna, training & Event Coordinator, for putting time and efforts to collect and analyze the data, on the top of his work, while it should have been the role of the Assessment Coordinator
2- Mr. Ali Awadallah, Financial & admin. Coordinator for supporting Mr. Mohanna.

Section One:

- OFID profile:

OFID designs and implements workshops and training programs for faculty members in different areas, mainly in teaching methodology, technology, assessment, and research. OFID also collaborates with other universities, educational institutions and centers to develop training programs that enrich QU faculty members' knowledge and skills in the areas mentioned above.

OFID's role is to disseminate information based on research about the most recent educational trends and pedagogical practices like active learning and integrating technology into classroom instruction to QU faculty. Hands on activities and follow up sessions are major components of OFID. Fulfilling the mission of OFID only happens through close collaboration with QU community and full commitment of its staff.

Organization chart:
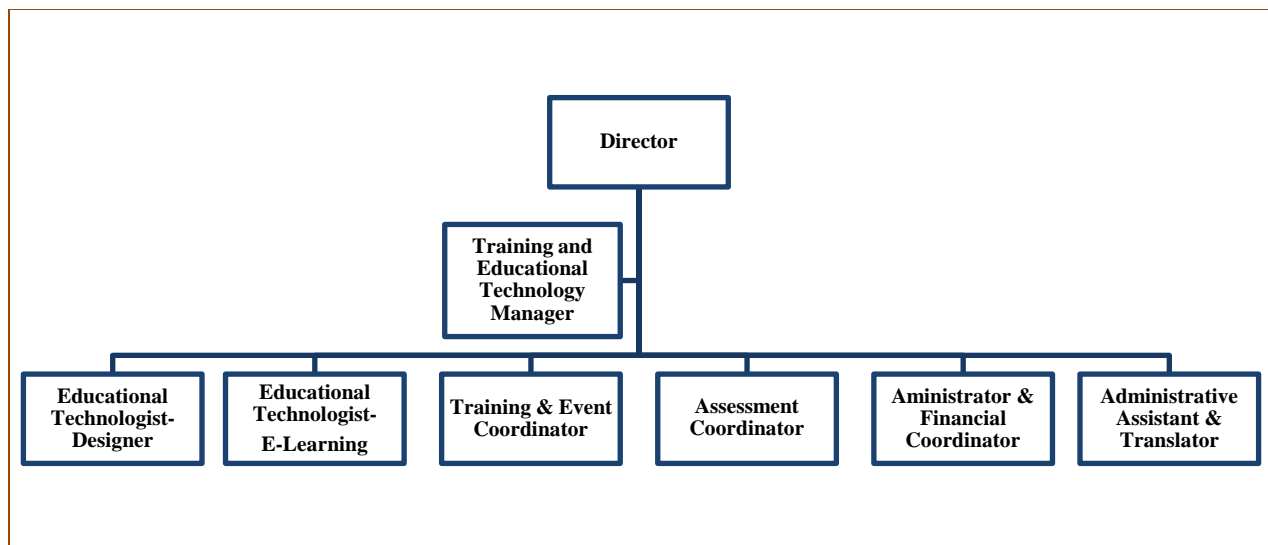
- Major Changes:

<u>Budget and Staffing</u>

- Three new staff had been recruited, (1) an Administrative & Financial Coordinator, (2) a Training & Events Coordinator, and (3) an Educational Technologist.
- OFID recruited an Assessment Coordinator but the person was not up to the level requested and the contract was discontinued upon the probation period.
- The budget for 2013-14AY was fine. The new budget for 2014-15 is good for the external consultants but very tied on hospitality, especially that OFID holds, at least, 4 big events at the university level, inviting as well other universities in Doha to attend some of its events.

<u>What are your budget and staffing priorities for the upcoming year?</u>

More academic staff will be needed such as 1 or 2 instructional designers (positions not budgeted yet), added to the recruitment of the already opened positions of the Educational Technologist and the Assessment Coordinator (administrative position). These academic staff should be working with OFID and not in Colleges to secure that they have enough time to do their administrative work at OFID as well as be available for workshops and one-to-one consultations with faculty members.

<u>Professional Events in which OFID staff participated</u>

The Director of OFID and the Training and Educational Technology Manager attended (or are expected to attend) events in Qatar and abroad where they shared their experiences in seminars and round-table discussions.

Administrative staff also attended workshops sharing their experience and enhancing their knowledge and skills.

More details are available in the subsequent parts of this document.

Four main achievements (by end of MAY 2014)

1) General Activities:

A) OFID extended services to Colleges and Programs

To cater to Colleges and Programs' needs for faculty and instructional development, OFID offered **290 sessions** of which (198) workshops/seminars and (92) follow-up sessions as face-to-face, small groups and one-to one consultations in technology, online training sessions following face-to-face programs, and peer-observations. Moreover OFID offered **29 hours** of consultations in research to several faculties (Table 1).

OFID recurrent themes of activities are" Active learning, Technology, Assessment, and Research"; seminars and workshops for New Faculty members and General Seminars were offered as well.

OFID offered:

❖ **167 different topics in English & Arabic** (Table 1):

- 41 different topics in teaching and learning strategies
- 11 different topics on assessment at the course and program levels
- 73 different topics in integrated technology
- 27 different topics in teaching research and gaining research skills.
- 15 General topics such as Promoting academic integrity, Mentoring new faculty, QU Referral System, The 1st day of Class, and others.

Table 1: OFID General Services

Service	Theme	No. of Topics	No. of Sessions
Workshops/ Seminars/ Round-Table Discussions	Active Learning (teaching and learning strategies)	41	48
	Integrated Technology	73	78
	Assessment at the Course Level and program level	11	24
	Research	27	27
	General Seminars (Academic Integrity, Course Portfolio, Intercultural Communication, etc.)	15	21
Sub Total		167	198
Consultations / Follow-up sessions	Technology	-	74
	Peer Observations -Active Learning	-	11
	Face to Face follow- up sessions	2	2
	Online Training	5	5
	Total Research Consultations (29 Hours)	-	-
	Grand Total	**174**	**290**

- ❖ **Six (6) training programs** were developed *in house* with facilitators from QU colleges. These programs were offered to different audiences according to Colleges' needs (Table 2):

  1- A Blended Program: Partners for Improved Teaching and Learning: 7 face-to-face sessions and 3 online sessions (offered 3 times),

  2- SPSS –basic level : 6 sessions (offered twice),

  3- SPSS –advanced level: 6 sessions (offered once)

  4- Writing for publication: 6 sessions (offered once)

  5- Express Writing for Publication: 3 sessions (offered once)

  6- Blackboard 9.1. Creating Online Exams: 2 sessions (offered twice)

Table 2: Training Programs produced *in-house*

#	Training program	Topic	Number of Sessions	Times offered
1	Blended Program: Partners for Improved Teaching and Learning	Active-learning/ Assessment & Technology	10	3
2	SPSS –basic level	Research	6	2
3	SPSS –advanced level	Research	6	1
4	Writing for Publication	Research	6	1
5	Express Writing for Publication	Research	3	1
6	Blackboard 9.1. Creating Online Exams	Technology\Assessment	2	2

B) Participation

Three thousand six hundred and two **(3602) participants** from all QU colleges and from other universities attended OFID activities (recurrent number)[1], of which **3090 faculty members from QU colleges attended workshops, and 270 (188+82) participants were involved in follow-up and consultations (face-to-face, technology, peer observation, assessment and research). Moreover, 209 colleagues from different QU offices, and 33 colleagues from other universities participated in OFID workshops.** (Table 3)

Out of the actual number[2] of **721 faculty members in colleges[3]**, **672 faculty members attended OFID sessions**, of which, at least, 166 new faculty members. This represents **93.7% of the total number of faculty members at QU** (this is an unprecedented voluntary participation in faculty development activities!)

The overall **percentage of satisfaction with OFID training services reached 92.70%**

---

1 Recurrent number: number of faculty members who participated in one or more sessions with OFID

[2] Actual number: number of faculty members with no recurrence

[3] Total number of academic staff in colleges based on data from OIPD

Table 3: Participation in OFID Activities

Colleges	No. of Participants (Recurrent)	No. of Participants (Actual)	Total No. of Faculty per College*	Percentage of Participation
CAS	1006	237	261	90.80%
CBE	331	78	80	97.50%
FP	653	130	141	92.20%
LAW	64	27	31	87.10%
CPH	64	18	18	100.00%
CED	140	34	37	91.89%
CENG	358	100	105	95.24%
CSIS	474	48	48	100.00%
Total	3090	672	721	93.72%
Participants from all colleges in technology and other consultation sessions	188	-	-	-
Participants from all colleges in assessment consultation sessions	82	-	-	-
From QU Offices (APLOA, SA, VP offices, CAM, etc.)	209	78	-	-
From Other Universities (Georgetown U, Calgary U, etc.)	33	31	-	-
Grand Total	3602	-	-	

C) Technology

OFID supports QU faculty members for the best use of technology to enhance the teaching and learning process at QU, mainly to embed technology with active learning, assessment and research. OFID offered **78 sessions** on different topics, and **74 one-to-one or small group Consultations.**

OFID also offered a growing number of **online training (5 full programs produced *in-house*)** using Blackboard as platform. The topics were Socratic Teaching, Learning Outcomes, Interactive Lectures Helping At-Risk Students Succeed, and تنمية المهارات اللغوية. Out of **237** faculty who registered (actual number), one hundred and nine **(109) participants completed the training** and received certificates. The percentage of **satisfaction reached 87.2%.**

Moreover, OFID **developed *in house*** a total of **6 tutorials** for the best usage of technology (3 in Arabic and 3 in English).

OFID also **published** on its website and on BB community **216 new online resources** (this includes 81 resources on OFID website, 65 workshop material, and 70 edited lecture captured sessions).
Added to these, OFID subscribed to Magna Seminars in the United States (100+ online sessions) to which ALL QU faculty members have access.

As a result of the intensive effort, the **percentage of participants** who reported **integrating technology in their classroom** after taking workshops with OFID reached **90.0%[4]** , and the **percentage of participants** who reported being **satisfied with OFID technology-integrated activities** reached **92.1%**. (Survey in Appendix)

Survey on
Implementation_OFID

D)	Annual Events

OFID organized four (4) big events (Table 4):

(a) New Faculty Academic Orientation (YAHALA)

The Academic Orientation Event for new faculty joining Qatar University for the Academic Year 2013-14 was held on September 5th, 2013. The Program for this year was reduced to one day that comprised presentations by the President and VPCAO at the College of Engineering, and 8 parallel sessions in English and Arabic as seminars and workshops about faculty development, intercultural communication and mentoring, teaching responsibilities, preparing a course portfolio and the use of Blackboard 9.1. These sessions were held at the Library.

One hundred and sixty-six (166) participants (*actual* number) attended the Yahala Academic Orientation. Based on a survey sent out by OIPD[5], the overall percentage of **satisfaction reached 95.0%**

(b) The 5th OFID DAYS:

The 5th OFID Days' objective is to build bridges among colleagues from all colleges and programs and strengthen a culture of sharing experiences and best practices. The event was **planned for with 29 faculty members** of which, 2 faculties from Georgetown U, 1 from CNAQ and 2 from Lamar University in Texas-USA as well as with a student who graduated last year from CPH. Nineteen (19) faculties chaired and moderated the sessions.

OFID offered **27 sessions** that were attended by **657 participants** (*recurrent* number).
The **actual number** of participants in all sessions reached **277** which is above the actual number of participants in the 4th OFID days 2012-13 (262 actual number of participants/526 recurrent number).

Based on a survey completed by participants at the end of training sessions, the overall percentage of **satisfaction reached 87.02%.**

(c) The Assessment Days:

To spread the culture of assessment among QU constituencies and improve the process of assessment at

---

[4] Based on a survey related to implementation: 133 responses by Mid- May.
[5] New Faculty Satisfaction Survey Report (AY 2013-14)

the program level, QU held the 4th Assessment Event based on the University and different programs' needs. The Assessment Event was organized by APLOA and OFID with the VPCAO office; an expert from Pennsylvania - USA was invited as a Consultant and facilitator. The program was of **2 days**. The first included **4 Hands-On Workshops** targeting sessions on the Use of Assessment Results to Improve Teaching and Learning, Refining Assessment Plans, Constructing Meaningful Assessment Tools, and Closing the loop, and a second day of **10 one-to-one Consultation meetings** with 19 programs selected from all colleges

d) June PD Days 2013

The June PD Days are meant to prepare the following academic year with faculty members, equipping them with strategies to revise their syllabi and best practices to work on their research.

June PD Days 2013 was **planned for with 30 faculty members**. OFID offered **27 sessions** that were attended by 657 **participants** (*recurrent* number).

Based on a survey completed by participants at the end of training sessions, the overall percentage of **satisfaction reached 87.2%**

E) External Partners

OFID worked with 17 external consultants or partners from different regional and international universities such as the Georgetown University School of Foreign Service, Calgary University-Qatar, Lamar University-Texas, College of the North Atlantic-Qatar, Microsoft –USA, and others. A complete list can be found in the Appendix section

OFID main challenges:

- A new online registration system is badly needed to register faculty members, trace their attendance, send online certificates, and enable online training programs.

- Recruiting Employees: we definitely need the university support to offer better salaries for non-Qatari administrative young employees to keep them after we train them.

- To cater to increased numbers of requests in instructional design for blended and online courses, more educational technologists need to be recruited

Please see attached as an appendix the following data:
- *Total number of workshops, areas of those workshops, number of faculty members who attended the workshops, internal and external (highlighted) entities that participated with OFID to offer the services, and the main areas in which the office collaborated with those entities*

Section Two: OFID Strategic Plan Performance Assessment

Mission

The Office of Faculty and Instructional Development (OFID) supports QU academic staff with ongoing professional development programs and resources that meet faculty needs in curriculum enhancement and innovations for high quality education. OFID aims to facilitate and support faculty endeavors in the implementation of research and technology-based teaching methodologies for student learning and engagement in a collaborative working environment.

Key Performance Areas

QU KPA1: **Prepare competent graduates by providing high quality education.**

Objective 1.4. To enhance teaching and learning. environment with more emphasis on the integration of technology.
Objective 1.5. To enhance students and faculty academic support services.
Objective 1.7.2.d. Develop the skills of academic staff (faculty and teaching assistants) through OFID's professional development activities and participation in seminars, conferences, and workshops inside and outside Qatar.

OFID KPA 1:
Support faculty members in their professional development needs for a student- centered environment

Objectives:
1.1 To design and implement programs about active learning and course assessment strategies based on needs from colleges and academic staff
1.2 To develop and implement programs meeting new and junior faculty needs: Inter-Cultural communication, Academic Promotion, teaching and assessment, research support and technology.
1.3 To offer e-learning professional development programs for faculty members and to enhance the availability of online resources.
1.4 To support QU faculty members in integrating/utilizing technology for enhanced teaching and learning.

QU KPA 2: Conduct quality research that addresses contemporary challenges and advances knowledge.

Objective 1.6. To facilitate student research.
Objective 2.5. Expand and strengthen graduate programs in areas of Qatar National Research Strategy.

OFID KPA 2:
Support faculty members in their research and in their scholarship on teaching and learning
Objectives:
2.1. To design training programs that strengthen teaching research skills.

2.2. To collaborate with well-known universities in the field of SoTL (Scholarship of teaching and learning).

QU KPA 3: Integrate Qatar University with the community to support social, economic and

OFID KPA 3:
Create an environment conducive to collaboration both within Qatar University and with the external

cultural development.

Objective 3.2. To improve the ranking of Qatar University from an internationalization and reputation perspective.
Objective 3.4. To foster an environment that encourages faculty and students participation in the community activities

academic community

Objectives:
3.1 To organize special themed events for and with faculty members to share experiences that enhance teaching and learning.
3.2 To collaborate with external academic partners for faculty and instructional development.
3.3 To communicate and share with the public the rich image of faculty and instructional development at QU.

Objective 1.1: **To design and implement programs about active learning and course assessment strategies based on needs from colleges and academic staff**

- o *Please give an overall assessment of the objective (objective level not KPI level)*

A) Collecting needs:

For the AY 2013-14, OFID sent a survey to gather faculty members' needs in the spring semester of 2013 in order to plan for OFID AY 2013-14 training programs. 128 faculties completed the survey.
The Director of OFID also held meetings with the contact people representing their colleges at OFID and discussed further the needs of each college.
Further to the needs collected, OFID designed the training programs on active learning and assessment. More sessions on these topics were added to the initial plan as needs were expressed by colleges during the academic year 2013-14.

For the AY 2014-15, OFID sent a Needs Assessment Survey to all faculties. 199 responses were received. The results will be used for next academic year to plan for workshops and training programs.

B) Implementation:

From June 1st, 2013 to May 31st, 2014, OFID offered 198 sessions in active learning, assessment, technology, research and on general topics.

- OFID offered 79 sessions out of the total number of 198 sessions offered this year on teaching strategies for active learning using technology and research in the teaching process (39.9%). One thousand six hundred thirty four faculties (1634) attended these sessions, which represents 52.88%. This percentage of participation is above the target of 50% set in the SP by 2.88%

- OFID offered 47 sessions out of the total number of 198 sessions offered this year on assessment at the course and program levels (23.74%). Six hundred twenty-five faculties (625) attended these sessions, which represents 20.33%. *This percentage of participation is below the target of 25% set in the SP,* mainly because (1) there was no further need expressed by the colleges for more workshops on assessment, and (2) not all faculties are involved in assessment at the program level.

C) Follow-Up

The strength of OFID is to be able to **follow-up on implementation** of new knowledge or skills as a type of return on investment for the university.
The total number of participants in the different follow-up sessions from face-to-face to one-to-one consultations **reached 270 participants**, which goes **beyond the target of 80 participants**, reaching out to 190 more colleagues, which **represents almost 3 times the target**.

Further to a survey on implementation of new knowledge/skills gained, 133 faculty members reported that they implemented strategies in active learning and/or assessment related session.

The total percentage of implementation reached (68.3%), *which is above the set target of 50% in the SP for AY2013-14.*

Based on a survey completed by participants at the end of training sessions or training programs in active learning and assessment related topics (training sessions and consultations), the overall percentage of participants who reported being satisfied or strongly satisfied with OFID training services reached 94.4% *which is above the target that was set at (84%) in OFID SP.*

- o **Recommended future actions based on this year's assessment**

OFID will have to continue collaborating with and for faculty members to improve their teaching and learning skills.

Objective 1.2: **To develop and implement programs meeting new and junior faculty needs: Inter-Cultural communication, Academic Promotion, teaching and assessment, research support and technology**

Please give an overall assessment of the objective (objective level not KPI level)

OFID plans for the YAHALA Event in June of the previous AY. Many sessions were offered in September with follow-up sessions and workshops during the fall semester. These sessions were meant to support new and junior faculty meet QU academic requirements.
Following the President and VPCAO speeches, the sessions in English and Arabic focused on the Opportunities for Faculty Development, Inter-Cultural communication and mentoring, Introduction to Blackboard 9.1, and developing a course portfolio.

According to OIPD report[6], new faculty percentage of satisfaction for the YAHALA event reached 95.0% *which is above the target of 72% set in SP for AY2013-14.*

From September 2013 to May 2014, OFID offered 36 sessions to new and junior faculty members related to the above mentioned topics as well as related to a training program for teaching assistants and junior faculty: Partners for Improved Teaching & Learning in Arabic & English. *This number is above the 10 sessions set as target in the SP for AY 2013-14.*

According to OIPD, 223 new faculty joined colleges during the AY2013-14. The exact data we have for attendance could be retrieved from the Yahala event. **At least** 166 new faculty attended OFID activities this year, which represents 74.4%. *This is above the target of 72% set in the SP for the AY2013-14*. **However**, we could not trace new or junior faculty attendance in our system when we offered workshops opened to all faculty members; we assume that more have attended during the fall semester 2013,

o **Recommended future actions based on this year's assessment**

Though the YAHALA event in September was very well perceived by new faculty members (95.0% of satisfaction), we realized that the program of previous years that consisted of 2 days and not only one day made things easier on participants as these days were dedicated to their professional development whereas they found it challenging to come back to OFID premises during their 1st semester at QU (time and location wise).

---

[6] OIPD New Faculty Satisfaction Survey Report (AY 2013-14)

Objective 1.3: **To offer e-learning professional development programs for faculty members and to enhance the availability of online resources**

Please give an overall assessment of the objective (objective level not KPI level)

This objective was developed in order to give faculty members the chance to access professional development training during their own free time and at their own base.

To achieve this objective, OFID had increased the number of **online training programs** from two (2) last year to **five (5)** this year, which is **20% above** the target of four (4) previously set for AY 2013-2014. These programs were developed at OFID by combined efforts from OFID staff and QU faculty members (facilitators). The five programs are: (1) **Socratic Teaching, (2) Learning Outcomes, (3) Interactive Lectures , (4) Helping At-Risk Students Succeed, (5)** تنمية المهارات اللغوية

OFID also subscribed to **MAGNA** 20 minute mentor commons which gives QU faculty members access to **100**+ online training videos.

By May 31st , 2014, the number of QU faculty members who **registered** in MAGNA was **69** members. **30** of them **accessed** one or more online training video resources with a total of **80 views**.

During AY 2013-2014, the 5 online training programs were accessed by 419 participants (recurrent number) representing 237 actual number of faculties. Of these, **196** participants (recurrent number) achieved one or more training programs and received certificates **representing 109 actual faculties**, *which exceeded the target of (50)faculties set for AY 2013-2014.*
Based on a survey completed online by participants at the end of the online training, the overall **percentage of participants who reported being satisfied** or strongly satisfied with **OFID online training** services reached **87.2%** *which is above the target (80%) set for AY 2013-2014.*

The number of resources published on OFID website and BB community reached **216** (this included 81 resources on OFID website, 65 workshop material from June 2013 to May 2014, and 70 edited lecture captures from June 2013 to May 2014, *which exceeded the target (50) set for AY 2013-2014)*

The number of resources **developed in house** is **6** tutorials: 3 Arabic and 3 English, *which is above the target of 3 as in the SP*

- o **Recommended future actions based on this year's assessment**
- Keep on developing the English resources database
- Find, develop or buy more resources in Arabic.

Objective 1.4. To support QU faculty members in integrating/utilizing technology for enhanced teaching and learning

Please give an overall assessment of the objective (*objective level not KPI level*)

The number of PD activities offered on technology-integrated learning during AY 2013-2014 is 78 attended by 1404 participants (recurrent number). This is above the target of (20) sessions that was set previously for AY 2013-2014.

The number of technology consultations offered to QU faculty members is **74 , which is above the target of 30 as set in the SP.**

Further to a survey sent to those who attended OFID workshops, 131 actual number responded. Out of these, *81 faculty members said that they have attended a workshop on the use of technology to enhance teaching and learning at OFID.* **The percentage of participants** who reported **integrating technology in their classroom** after taking workshops with OFID is **90%** *which exceeds the target (70%) set for AY 2013-2014.*

Percentage of participants who reported being "**at least satisfied" with OFID technology-integrated activities** is **92.74%** which is above the target (80%) that was set previously for AY 2013-2014

- o **Recommended future actions based on this year's assessment**

Though the results are good, OFID needs to strengthen the Educational Technology staff to be able to cater to more requests from colleges in integrating technology with teaching and learning.

Objective 2.1. **To design training programs that strengthen teaching research skills**

OFID offered 27 sessions related to research, and 14 sessions related to research with active learning and technology use. *The total of 41 sessions is above the target of 10 sessions as set in the SP for the AY 2013-14 .*

Many topics were covered such as Scientific Writing for Publication, Express Writing for Publication, Action Research Professional Development, End note lab, Latex: Writing Professional Scientific Documents, Learning Effective Methods and Tools for Graduate Thesis Write-Up, SPSS at the basic level in English and Arabic, and SPSS at the advanced level in English, My MathLab, Ithenticate and others.

Based on a survey completed by participants at the end of training sessions or training programs in research related topics, the overall percentage of participants who reported being satisfied or strongly satisfied with OFID training services reached 96.09% which is above the target that was set at (84%) in OFID SP.

Moreover, OFID offered 29 hours of consultations in research for publication. Papers were reviewed by colleagues in different fields to support other colleagues meet the publishers' requirements especial in peer-reviewed journals.

- o **Recommended future actions based on this year's assessment**

As the university is moving more and more into research, OFID has set in its SP 2013-2016 the need to bridge between research and teaching, moving towards the Scholarship of Teaching & Learning as in the objective 2.2. Thus, both objectives will be completing each other.

Objective 2.2. **To collaborate with well-known universities in the field of SoTL (Scholarship of teaching and learning).**

Please give an overall assessment of the objective (objective level not KPI level)

This objective is due in AY 2014-15.

The office got in touch with colleagues from Indiana University and Miami University in the United States and UBC in Canada to move on with the concept.

     o **Recommended future actions based on this year's assessment**
-   This Objective is due in 2014-15

Objective 3.1. To organize special themed events for and with faculty members to share experiences that enhance teaching and learning

Please give an overall assessment of the objective (*objective level not KPI level*)

OFID organized **4 annual events**, apart from other day-long events; this is above the target of 2 as set in the SP of AY2013-14.
These events were planned for by OFID staff with faculty members on OFID Teams and others from all colleges.

Each event organized drew a lot of participants.

- The PD June Days was planned for with 30 faculty members. OFID offered **31 sessions** that were attended by **563 participants** (*recurrent* number), which represents 192 faculties (actual number).
  Based on a survey completed by participants at the end of training sessions, the overall percentage of **satisfaction reached 92.4%** which is above the target that was set at (84%) in OFID SP for AY 2013-14.

- The Academic Orientation event "YaHala" was planned for with 6 faculty members. OFID offered **8 sessions** that were attended by **166 participants** (*actual* number), which is above the target set in the SP of AY 2013-14 (100); but it is worth noting that this number does not depend on OFID forecasting but on colleges.
  Based on a survey sent out by OIPD, the overall percentage of **satisfaction reached 95.0%** which is above the target that was set at (84%) in OFID SP for AY 2013-14.

- The 5th OFID Days event was planned for with 29 faculty members of which, 2 faculties from Georgetown U, 1 from CNAQ and 2 from Lamar University in Texas-USA as well as 1 graduate student from CPH.
  OFID offered **27 sessions** that were attended by **657 participants** (*recurrent* number). The **actual number** of participants in all sessions reached **277** which is above the set target of (200) for AY 2013-14 and above the actual number of participants in the 4th OFID days 2012-13 (Table 4)

.

  Based on a survey completed by participants at the end of training sessions, the overall percentage of **satisfaction reached 87.02%** which is above the target that was set at (84%) in OFID SP for AY 2013-14 (Table 5).

Table 4: Participation in OFID DAYS 2010-2014

Participation in OFID DAYS 2010-2014

	1st OFID Days	2nd OFID Days	3rd OFID Days	4th OFID Days	5th OFID Days
Participation (Actual nb.)	320	344	340	262	277
Participation (Recurrent nb.)	570	722	829	526	648
No. Sessions	17	28	23	25	27
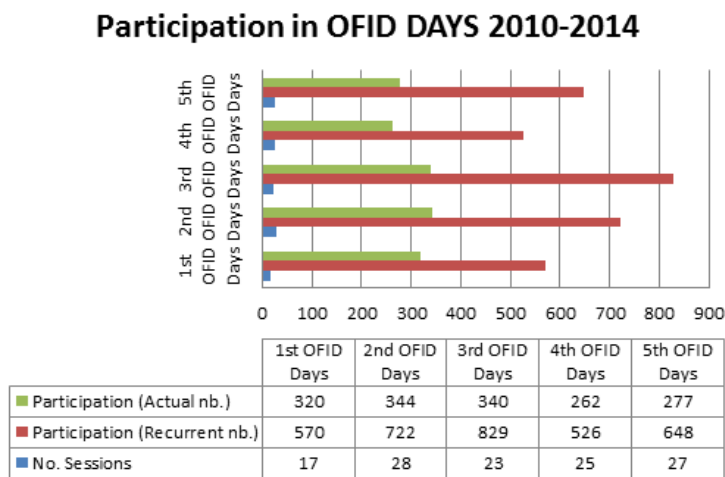
- The Assessment Days Event was planned for with 4 colleagues that included 1 from APLOA, 1 from VPCAO office, 1 from OFID and 1 Consultant from Pennsylvania, USA. We offered 4 sessions on the 1st day; these were attended by 110 participants (actual number) , which is above the target of 50 participants as set in the SP of AY 2013-14. On the 2nd day, 10 one-to-one consultation meetings were offered to 19 programs; these were attended by 82 colleagues (actual number).

  Based on a survey completed by participants at the end of the 1st day training sessions, the overall percentage of **satisfaction reached 70.6% with 21.8% who were moderately satisfied**.

Table 5: OFID Annual Events

Annual Event	Topics	Number of sessions	No of Participants (Recurrent)	No of Participants (Actual)	Satisfaction %
New Faculty Academic Orientation (YAHALA)	General and Technology	8	-	166	95.0%
5th OFID DAYS	Active Learning, Technology, and Assessment	27	657	277	87.02%
Assessment Days	Assessment at The Program Level	14	202	110	70.60*%
June PD Days 2013	Active Learning, Assessment, Research, and General	31	565	192	92.40%

Based on a survey completed on the 1st day of the event only.

- o **Recommended future actions based on this year's assessment**

These events help the university in sustaining the efforts towards continuous improvement. With the high turnover every year and the high load of work with many faculty members, it is essential to continue these events to open doors and improve the teaching and learning process with faculty members in order to enhance the quality of the programs we offer.

Objective 3.2. **To collaborate with external academic partners for faculty and instructional development**

Please give an overall assessment of the objective (objective level not KPI level)

OFID collaborated with 17 different institutions; 21 Speakers gave seminars or workshops to QU faculty members at different times in 2013-14 (Table in Appendix)

In general 13 different topics were offered related to active learning, technology, research, and assessment. Of these, 4 different long training programs were offered, *which is above the set target of 1 program as in SP AY2013-14*. These training programs are:

- o Crash Course: Making the Transition: Practical Solutions for the Blended and Online Classroom – (5 sessions in 2 days) with Consultants from Texas-USA
- o Assessment Days (4 sessions and 10 one-to-one consultation meetings in 2 days) with a Consultant from Pennsylvania
- o Great Teachers Annual Retreat (8 sessions over 3 days) organized in collaboration with universities in the Education City over 3 days with a Consultant from California-USA
- o Technology Enriched Instruction (4 sessions over one day) with two Consultants from Microsoft-USA

Based on a survey completed by participants at the end of training sessions, except for the Great Teachers Annual Retreat[7], the overall percentage of **satisfaction reached 83.3%** *which is above the target that was set at (82%) in OFID SP for AY 2013-14.*

- o **Recommended future actions based on this year's assessment**

The results are above the target. Based on OFID SP 2013-2016, there will be a need, for next academic year, to collaborate with institutions that are involved in the Scholarship of Teaching and Learning (i.e. UCQ-Qatar and others in the region or internationally), and invite colleagues from abroad to support OFID in disseminating the concept of doing research in this field to strengthen both the teaching and learning process as well as research.

---

[7] The Great Teachers Annual Retreat done in collaboration with other universities and for which an evaluation survey was not sent to participants

Objective . 3.3. **To communicate and share with the public the rich image of faculty and instructional development at QU**

Please give an overall assessment of the objective (objective level not KPI level)

OFID shares its rich training programs with faculty members at QU and with other universities in Qatar and abroad through different means:

- OFID 1st newsletter was posted online and printed out on hard paper. **415 copies were distributed to all offices at QU, to new faculty members in September 2014 and to the international academic institutions in Qatar** such as Weil Cornel Medical College, Texas A&M, Georgetown University, Calgary University, College of the North Atlantic, and the Academic Bridge Program.
- The link for the English and Arabic online versions are put on OFID website. The number of hits for <mark>the online versions reached…..</mark>

- The 2nd newsletter on OFID activities has been published online in June 2014 with nine (9) articles in English. These articles were also translated to Arabic.

- The minimum number of media coverage by ER was done with two interventions: (1) On Sun Dec 29, 2013 ER published OIPD results of the surveys on new faculty members joining QU (Appendix), (2) On December 22, 2013, the OFID DAYS were praised as a special event in the President Newsletter (Appendix). ER addressed OFID support services on other occasions as well.

The Director of OFID and the Training and Educational Technology Manager attended (or are expected to attend) much more than 3 events in Qatar and abroad where they shared their experiences in seminars and round-table discussions, *which is above the target set in the SP for the AY2013-2014.* Other staff from the office also attended seminars and shared their experience with colleagues in their field.

Professional Events in which OFID staff participated

At the Academic level:

The Director of OFID and the Training and Educational Technology Manager attended (or are expected to attend) events in Qatar and abroad where they shared their experiences in seminars and round-table discussions. To name but few:

Director-OFID:
- The 38th Annual POD Conference: Freedom to Connect, Freedom to Risk, Freedom to Learn, Pittsburgh, Pennsylvania. (November2013) - *Paid*

- Fourth International Conference on Effective Teaching and Learning in Higher Education. American University of Beirut (February 2014) – *Free of charge*
- The Great teacher Annual Retreat as organizer with Universities in Education City, and participants with 6 faculties from QU (Director as organizer-March2014) – *Paid*

Training & Educational Technology Manager:

- The Education and E-Learning, International Academic Conference in Prague (Manager – August 2014) – Paid
- Express Writing for Publication (Director & Manager - 3 sessions) - Free of charge
- SPSS –Basic/intermediate Level (Manager - April 2014) Free of charge
- Emerging learning technologies for blended learning to improve access to education (Manager - 20 February 2014) - Free of charge
- TurnitIN Seminar (Manager - 23 December 2013) - Free of charge
- Helping at Risk Student to succeed online session (Completed all modules) Free of charge
- Delegating Tasks to your team (online through Lynda.com) on 5 May 2014- Free of charge
- Corporate Communication Training: Writing for Public Relations organized by ER Library (June 2014) - *Free of charge*

Director & Manager:

- WISE Summit: Reinventing Education for Life – Qatar – *Free of charge*
- The Education City Teaching and Learning Conversation "High-Impact Practices for the College Classroom" with Georgetown University (February 2014) – *Free of charge*
  - Microsoft Technology Enriched Instruction faculty Development Workshop (OFID staff as organizers and participants - April 2014) – Catering Paid by OFID
  - The 2nd Annual UCQ Teaching and Learning Conference with many faculties from QU (April 2014) – Free of charge

 At the Administrative level:

- The Administrative & Financial Coordinator attended a training program (1) CPA – Part 1: Auditing and Attestation course by CEO (*Paid*), and (2) The Microsoft Technology Enriched Instruction Faculty Development Workshop – (attended only one session :Yammer) (OFID staff as organizers - April 2014) -) *Free of charge*

  - The Training and Event Coordinator attended (1) The Microsoft Technology Enriched Instruction Faculty Development Workshop – (attended only one session :Yammer) (OFID staff as organizers - April 2014) -) *Free of charge*, (2) SPSS –Basic/intermediate Levels by OFID (April 2014) *Free of charge,* and (3) Organizing and Managing Events organized by ER (June 2014) *Free of charge.*

  - The Educational Technologist attended (1) The Microsoft Technology Enriched Instruction Faculty Development Workshop (OFID staff as organizers and participant - April 2014), (2) Helping at Risk Student to Succeed- online session" by OFID- February 21 - 22 , 2014, and (3)

- Please explain how the strategic plan is discussed: the frequency of SP meetings at the unit level and sections level, level of discussion (actions, KPIs, objectives), major outputs from the meetings.

OFID planned its SP 2013-2016 with its own staff and with two stakeholders at QU, Dr. Hanan Abdel Rahim (Associate Director - SESRI) and Dr. Mazher Al Zohbi (Assistant Professor). The new SP was shared with other stakeholders from different colleges and with an external colleague, Dr. Saouma Bou Jaoude, Director of the Center of Teaching & Learning – AUB.

During staff meetings in the AY 2013-2014, actions to be taken and targets from the SP were reviewed to make sure the office was on the right path. The minutes of all meetings are available at the office.

Section Three: Examples of Continuous Improvement Actions

Please include examples of continuous improvement actions and link them to the one of the institutional effectiveness processes (Strategic Planning (SP), Non-academic unit review (NUR), Survey result, other) and include what are the main issues and the improvement actions

Note: in case the unit has been reviewed by the Non-Academic unit review committee, please write all approved recommendations

Assessment based on observations						Subsequent update on status of improvement actions			
University process (SP, NUR, Survey result, IEC recommendations, annual audit report)	Results/findings from the process (The outcome from the defined university process which is triggering the planned actions in the next column)	Specify the academic year of results/findings	Action/Change (Planned action or change that will be undertaken by this unit in response to the observed outcome as reported in the previous column	SP objective mapped to the improvement action	Target date by which the action will be taken	Actual action taken	When the actual action was taken	Results/findings after the action was taken	Current status of action (completed, in progress, not started, replaced)

APPENDIX

Appendix …..

Date	Topic	Session	Facilitator	Facilitator College /Univ.	Audience	Total Sessions	Number of Participants
11-Jun-2013	Assessment at the program level	Analysis of Future Steps "What's next"	Dr. Abdou Ndoye	CAS	All Faculty Members	1	33
11-Jun-2013	Assessment at the program level	Overview of Current Status "Where are we" Dr. Adel Cherif	Dr. Adel Cherif	APLOA	All Faculty Members	1	40
12-Jun-2013	Technology/Active Learning	Personalized Learning Projects Using Web 2.0 Technologies	Mr. Ismael Fayed	FP	All Faculty Members	1	9
12-Jun-2013	Technology/Research	Latex: Writing Professional Scientific Documents	Dr. Tamer Elsayed and Ms. Maram Hasanain	CENG	All Faculty Members	1	11
12-Jun-2013	Technology/Active learning	Collaboration with Google Docs	Mr. Hamud Abdulkader	CAS	All Faculty Members	1	11
12-Jun-2013	Technology/Active Learning	استخدام المدونات في تفعيل التعلم النشط من خلال البلاك بورد	د. عبدالجبار سعيد	CSIS	All Faculty Members	1	13
12-Jun-2013	Technology/Active Learning	The effect of MY MathLab environment in transferring students to independent learners	Dr. Mohammed Chabi	FP	All Faculty Members	1	18
12-Jun-2013	Technology/Active Learning	الاستخدام الفعال للأجهزة اللوحية (آي باد) كأداة تعليمية مبتكرة	أ. فوزي ابو سلهم	FP	All Faculty Members	1	19
12-Jun-2013	Technology/Active Learning	Improving students interaction in class using Clickers Technology through Mobile/Tablet devices	Mr. Aw Swee Liang	OFID	All Faculty Members	1	23
12-Jun-2013	Technology/Active Learning	Pearson E-Books & Digital solutions	Ms. Debbie Kirkham and Mr. Jane Qass	External (Pearson)	All Faculty Members	1	26
12-Jun-2013	Technology/Active Learning	The effective use of the iPad as an innovative teaching tool	Mr.Faouzi Abousalham	FP	All Faculty Members	1	26

Date	Topic	Session	Facilitator	Facilitator College /Univ.	Audience	Total Sessions	Number of Participants
12-Jun-2013	Active Learning/Technology	Wikis for Collaboration Learning	Mr. Amith Khandakar	OFID	All Faculty Members	1	7
12-Jun-2013	Technology/Active Learning	زيادة تفاعل الطلبة في الصف باستخدام تكنولوجيا كليكرز عن طريق أجهزة الهاتف الذكية	أ. آلاء العويسي و أ. شيماء عزار و أ. جمانة سمارة	CPH - OFID	All Faculty Members	1	10
12-Jun-2013	Active learning	Quizlet: A fun way to engage students outside the classroom	Dr. Shankar Munusamy	CPH	All Faculty Members	1	21
12-Jun-2013	Technology/New/Junior	ورشة عمل: مقدمة الى بلاك بورد 9.1	د. عبدالجبار سعيد	CSIS	All Faculty Members	1	14
12-Jun-2013	Technology/New/Junior	Getting Ready for BB 9.1	Mr. Amith Khandakar	OFID	All Faculty Members	1	23
13-Jun-2013	General	Building on the Future: Mentors and Mentees' Relationship	Prof. Ramzi Taha and Dr. Dalal Moukarzel	CENG - OFID	Mentors for AY 2013-14	1	57
16-Jun-2013	Research	استخدام قواعد البيانات العربية المتاحة عبر مكتبة جامعة قطر	أ. ميرنا ثابت	LIBRARY	All Faculty Members	1	6
16-Jun-2013	Assessment	بناء مقاييس التقدير	أ.د. عائشة فخرو	CED	All Faculty Members	1	7
16-Jun-2013	Active learning/Research	تنمية مهارات التفكير الناقد والبحث العلمي عبر المقررات	أ.د. ايمان زكي	CED	جميع أعضاء هيئة التدريس، و أعضاء هيئة التدريس بالمتطلبات العامة، وأقسام الشؤون الدولية، القانون	1	8
16-Jun-2013	Assessment	Assessment of Clinical Education: From Objectives to Outcomes	Dr. Hassan Abdel Aziz	CAS	All Faculty Members	1	12
16-Jun-2013	Active Learning/Research	Thesis and Dissertation Write up: The Graduate Student Daunting Task	Prof. Farid Ben Yehyia	CENG	All Faculty Members	1	12

Date	Topic	Session	Facilitator	Facilitator College /Univ.	Audience	Total Sessions	Number of Participants
16-Jun-2013	Active learning	Tips for Effective Teaching	Prof. Khaled Alshare	CBE	All Faculty Members	1	20
17-Jun-2013	General	الترجمة والتعريب... طريقان لبلوغ الهدف	أ. مها الكالوتي	OFID	All Faculty Members	1	8
17-Jun-2013	Active learning	Students attitude towards science - can we change it?	Dr. Mariam Al Maadeed and Dr. Kaltham Alghanim	CAM - CAS	All Faculty Members	1	13
17-Jun-2013	Research	Research Tools available through QU library	Mrs. Myrna Tabet	LIBRARY	All Faculty Members	1	19
17-Jun-2013	General	The First Day of Class: setting the tone for rest of the Semester	Prof. Marios Katsioloudes	CBE	All Faculty Members	1	22
17-Jun-2013	General	OFID Strategic Plan 2013-2016:Continuous Faculty Development	Dr. Dalal Moukarzel, Dr. Hanan Abdelrahim, Mrs. Jumana Samara, Dr. Mazher ElZohbi and Mrs. Maha Al Kalouti	OFID - Social and Economic Survey Research Institute (SESRI) - CAS	All Faculty Members	1	40
17-Jun-2013	General	Promoting Academic Integrity	Prof. Nitham Hindi	CBE	All Faculty Members	1	16
17-Jun-2013	General	Referral System: A medium to help students succeed	Ms. Wadad Husseini and Dr. Hana Omar	VP&SAO Office - Student Counseling Center	All Faculty Members	1	21

Date	Topic	Session	Facilitator	Facilitator College /Univ.	Audience	Total Sessions	Number of Participants
5-Sep-2013	New/Junior	Yahala	Dr. N.Hindi, Dr. D. Moukarzel, Dr. A. Ayari, Dr. A. Ndoye, Dr. A.J. Said, Dr. M. Salim		New Faculty Members	8	166
9-Sep-2013	Technology	Workshop: Blackboard 9.1 Basic Level 2 - Working with content	Dr. Arselene Ayari	CENG	New & all Faculty	1	8
9-Sep-2013	Active learning	برنامج الشركاء: الإدارة الصفية	د. علي عيد	CAS	New Faculty Members	1	9
9-Sep-2013	Active learning	برنامج الشركاء: نحو تعليم يحقق أفضل النتائج نظرة إلى أساسيات العملية التعليمية	د. علي الرباعي	CED	New Faculty Members	1	12
10-Sep-2013	Active learning	برنامج الشركاء: ملاحظة الزميل لغايات التنمية المهنية	د. دلال مكرزل	OFID	New Faculty Members	1	8
10-Sep-2013	Technology	برنامج الشركاء: دمج التكنولوجيا بالتعليم: البلاك بورد كأداة للتعلم والتعليم	د. عبدالجبار سعيد	CSIS	New Faculty Members	1	8
10-Sep-2013	Technology	ورشة عمل: إدارة قوائم حضور الطلاب باستخدام برنامج الاكسل	أ. حسن عبدالله	CAS	All faculty members	1	30
10-Sep-2013	Technology/New/Junior	ورشة عمل: البلاك بورد 9.1 المستوى الأساسي 2 - التعامل مع المحتوى	أ. اسماعيل فايد	FP	All faculty members	1	15
11-Sep-2013	New/Junior	Workshop: Blackboard 9.1 Basic Level 2 - Working with content	Dr. Arselene Ayari	CENG	New & all Faculty	1	6
11-Sep-2013	Active learning	Partners Program: Classroom Management	Dr. Ali Eid	CAS	New Faculty Members	1	22
11-Sep-2013	Active learning	Partners Program: The Use of Case Studies in Teaching and Learning	Prof. Marios Katsioloudes	CBE	New Faculty Members	1	22

Date	Topic	Session	Facilitator	Facilitator College /Univ.	Audience	Total Sessions	Number of Participants
11-Sep-2013	Active learning	Program: Revisiting the basics of teaching for better students learning	Prof. M. Romanowski and Dr. A. Ndoye	CED - CAS	New & Junior Faculty	1	19
12-Sep-2013	Technology/Active Learning	Partners Program: Engaged teaching through Blackboard	Dr. Ismail Fayed	FP	New Faculty Members	1	15
12-Sep-2013	Active learning	Partners Program: Peer Observation for instructional Development	Dr. Dalal Moukarzel	OFID.	New Faculty Members	1	15
12-Sep-2013	Assessment	Partners Program: Rubrics for effective Assessment	Dr. Abdou Ndoye	CAS	New Faculty Members	1	15
16-Sep-2013	Technology/New/Junior	برنامج تدريبي : البلاك بورد 9.1 المستوى الأساسي 1	أ. حسن عبدالله	CAS	New & all Faculty	1	5
18-Sep-2013	Technology/New/Junior	برنامج تدريبي : البلاك بورد 9.1 المستوى الأساسي	أ. إسماعيل فايد	FP	New & all Faculty	1	12
18-Sep-2013	Technology/New/Junior	برنامج تدريبي : البلاك بورد 9.1 المستوى الأساسي 2 - التعامل مع المحتوى	أ. حسن عبدالله	CAS	New & all Faculty	1	16
19-Sep-2013	Technology/New/Junior	برنامج تدريبي : البلاك بورد 9.1 المستوى الأساسي	أ. إسماعيل فايد	FP	Students Affairs	1	15
23-Sep-2013	Technology/assessment	Training Program : Managing student attendance sheet with Excel	Mr. Hassan Abdallah	CAS	All faculty members	1	10
23-Sep-2013	Technology/Research	Training Program : Blackboard 9.1 Intermediate Level 1 – Assignments & Safe Assign	Mr. Ismail Fayed	FP	New & all Faculty	1	5
24-Sep-2013	Technology/Research	برنامج تدريبي : البلاك بورد 1.1 المستوى المتوسط 1- الواجبات والواجب الامن	د. عبد الجبار سعيد و د.محمود حسن	CSIS –Institu. Research and Data Warehouse (IRDW)	New & all Faculty	1	8
25-Sep-2013	Technology/assessment	ورشة عمل: ادارة قوائم حضور الطلاب باستخدام برنامج "اكسل"	أ. حسن عبد الله	CAS	All faculty members	1	13

Date	Topic	Session	Facilitator	Facilitator College /Univ.	Audience	Total Sessions	Number of Participants
25-Sep-2013	Active learning	برنامج تدريبي: التفكير الناقد من خلال القراءة	د.محمد مصطفى سليم	CAS	CSIS	1	32
26-Sep-2013	Technology/Research	Training Program : Blackboard 9.1 Intermediate Level 1 – Assignments & Safe Assign	Dr. Arselene Ayari	CENG	New & all Faculty	1	8
30-Sep-2013	Technology	Training Program Blackboard 9.1 Intermediate Level 2 - Grade Center	Dr. Arselene Ayari	CENG	New & all Faculty	1	10
1-Oct-2013	Technology	ورشة عمل : البلاك بورد 1.1 المستوى المتوسط 2 مركز التقديرات	د. عبد الجبار سعيد	CSIS	New & all Faculty	1	10
2-Oct-2013	Technology	برنامج تدريبي : البلاك بورد 1.1 المستوى المتوسط 2 مركز التقديرات	د. محمد ارسلان	CENG	New & all Faculty	1	8
2-Oct-2013	Research	Workshop: Action Research Professional Development	Dr. Kate Reynolds, Mr. Mohammed Manasreh, and Ms. Olfat Al Khatter	FP - External (Supreme Education Council) - VP for Research Office	FP	1	25
2-Oct-2013	Active learning	برنامج تدريبي: استراتيجيات التساؤل وربطها بالتفكير الناقد	د.محمد مصطفى سليم	CAS	CSIS	1	30
3-Oct-2013	Technology	Training Program : Blackboard 9.1 Intermediate Level 2 - Grade Center	Dr. Arselene Ayari	CENG	New & all Faculty	1	7
8-Oct-2013	General	Seminar: Referral System Session (CENG)	Ms. Wadad El Housseini	VP&SAO	All faculty members	1	10
9-Oct-2013	General	برنامج تدريبي : ملف المقرر الجلسة الثانية	د. محمد مصطفى سليم	CAS	New faculty	1	9
23-Oct-2013	Technology	ورشة عمل : البلاك بورد 1.1 المستوى المتوسط 2 مركز التقديرات	د. عبد الجبار سعيد	CSIS	New & all Faculty	1	11

Date	Topic	Session	Facilitator	Facilitator College /Univ.	Audience	Total Sessions	Number of Participants
30-Oct-2013	Active learning	برنامج تدريبي: مهارة التلخيص واعادة الصياغة لتفعيل التفكير الناقد	د. أحمد صفر	CAS	CSIS	1	31
4-Nov-2013	Research	Training Program: Scientific Writing for publication (session 1)	Dr. Nancy Allen	CED	CAS	1	13
5-Nov-2013	Technology/Research	برنامج تدريبي: استخدام الاحصاء للتحليل: SPSS المستوى الأول- الجلسة الثانية	د. عبد السلام جمعه	CAS	All faculty members	1	9
6-Nov-2013	General	ندوة: تعزيز النزاهة الأكاديمية	أ.د. نظام الهندي	CBE	All faculty members	1	17
6-Nov-2013	General	Seminar: Promoting Academic Integrity	Prof. Nitham El-Hindi	CBE	All faculty members	1	38
6-Nov-2013	Technology/Assessment	ورشة عمل: إدارة قوائم الطلاب باستخدام برنامج الاكسل	أ. حسن عبدالله (CAS)	CAS	CAS	1	11
11-Nov-2013	Research	Training Program: Scientific Writing for publication (session 2)	Dr. Nancy Allen	CED	CAS	1	23
12-Nov-2013	Technology/Research	برنامج تدريبي: استخدام الاحصاء للتحليل:SPSS المستوى الأول- الجلسة الثالثة	د. عبد السلام جمعه	CAS	All faculty members	1	6
13-Nov-2013	Technology	برنامج تدريبي : البلاك بورد 9.1 المستوى المتوسط 3 - الاستخدام الفعال للوحة المناقشات	د. عبد الجبار سعيد	CSIS	CAS	1	7
18-Nov-2013	Research	Training Program: Scientific Writing for publication (session 3)	Dr. Nancy Allen	CED	CAS	1	17
18-Nov-2013	Active learning	برنامج تدريبي : الحجاج مهارة تعليمية الجلسة الاولى	د. حافظ اسماعيل	CAS	CSIS	1	37
18-Nov-2013	Technology/Assessment	برنامج تدريبي: انشاء اختبارات الكترونية من خلال البلاك بورد - الجلسة الأولى	أ. جمانا سمارة	OFID	All faculty members	1	7

Date	Topic	Session	Facilitator	Facilitator College /Univ.	Audience	Total Sessions	Number of Participants
19-Nov-2013	Technology/Research	برنامج تدريبي: استخدام الاحصاء للتحليل: SPSS المستوى الثاني- الجلسة الاولى	د. عبدالسلام جمعة	CAS	All faculty members	1	5
19-Nov-2013	Technology/Assessment	Training Program: Creating Online Exams within Blackboard 9.1 – Session 1	Ms. Jumana Samara	OFID	All faculty members	1	5
20-Nov-2013	Assessment	Workshop : Rubrics for Effective Assessment	Dr. Abdou Ndoye	CAS	All faculty members	1	13
20-Nov-2013	Active learning	برنامج تدريبي : الحجاج مهارة تعليمية الجلسة الثانية: الكتابة التراتبية	د. حافظ اسماعيل	CAS	CSIS	1	36
20-Nov-2013	Technology/Research	ورشة عمل: البلاك بورد 9.1 ـ التكليفات من خلال الواجب الامن (SafeAssign)	د. عبدالجبار سعيد	CSIS	CAS	1	5
24-Nov-2013	Active learning	Blended Training Program- Partners: Developing Interactive Lectures-Strategies to Engage Students	Prof. Michael Romanowski	CED	CPH+ All faculty members	1	12
25-Nov-2013	Technology/Active Learning	برنامج تدريبي: انشاء اختبارات الكترونية من خلال البلاك بورد ـ الجلسة الثانية	أ. جمانا سمارة	OFID	All faculty members	1	7
25-Nov-2013	Research	Training Program: Scientific Writing for publication (session 4)	Dr. Nancy Allen	CED	CAS	1	9
26-Nov-2013	Assessment	Blended Training Program- Partners: Assessment - Effectively mapping learning outcomes, assignments and exams	Dr. Abdou Ndoye	CAS	CPH+ All faculty members	1	18
26-Nov-2013	Active Learning	Seminar: STEM Higher Education – Ways forward	Dr. Janet De Wilde (Head of STEM) and Dr Gill Cooke (Discipline lead for Engineering)	External HEA (Higher Education Academy)	All faculty members	1	18

Date	Topic	Session	Facilitator	Facilitator College /Univ.	Audience	Total Sessions	Number of Participants
26-Nov-2013	Technology/Assessment	Training Program: Creating Online Exams within Blackboard 9.1 – Session 2	Ms. Jumana Samara	OFID	All faculty members	1	7
26-Nov-2013	Technology/Research	برنامج تدريبي: استخدام الاحصاء للتحليل: SPSS المستوى الثاني- الجلسة الثانية	د. عبد السلام جمعه	CAS	All faculty members	1	6
27-Nov-2013	Assessment	Using Student Evaluations Reflectively for Curricular and Instructional Enhancement	Dr. Kate Reynolds	FP	All faculty members	1	14
28-Nov-2013	Technology/Active Learning	Blended Training Program- Partners: Improving students interaction in class using Clickers Technology through Mobile/Tablet devices	Ms. Jumana Samara	OFID	CPH+ All faculty members	1	13
2-Dec-2013	Active learning	Blended Training Program-Partner: Peer Observation for Instructional Development.	Dr. Dalal Moukarzel	OFID	CPH+ All faculty members	1	6
2-Dec-2013	Research	Training Program: Scientific Writing for publication (session 5)	Dr. Nancy Allen	CED	CAS	1	10
3-Dec-2013	Technology/Research	برنامج تدريبي: استخدام الاحصاء للتحليل: SPSS المستوى الثاني- الجلسة الثالثة	د. عبد السلام جمعه (CAS)	CAS	All faculty members	1	5
4-Dec-2013	General	Training Program : Course portfolio	Dr. A.Ndoye (CAS)	CAS	All faculty members	1	14
21-Jan-2014	Active learning	ندوة: الحجاج (الإقناع) في التواصل الصفي	د. حافيظ اسماعيلي	CAS	All Faculty Members	1	25
21-Jan-2014	Technology/Active Learning	Experiences of Developing a Multi-Instructor Based Assessment to Integrate Basic and Clinical Sciences	Dr. Fatima Mraiche, Dr. Shankar Munusamy, and Dr. Maguy El Hajj	CPH	All Faculty Members	1	26

Date	Topic	Session	Facilitator	Facilitator College /Univ.	Audience	Total Sessions	Number of Participants
21-Jan-2014	Active learning	Success Stories and their Challenges in Teaching and Learning at the Graduate Level	Prof. Farid Benyahia, Dr. Fatima Mraiche & Ms. Iman AbdulAziz	CENG - CPH	All Faculty Members	1	28
21-Jan-2014	Active learning	ورشة عمل: منافع التدريس عند استخدام استبيان المعرفة	د. نزال كسواني	CLAW	All Faculty Members	1	46
21-Jan-2014	Technology/Active Learning	Crash Course: Making the Transition: Practical Solutions for the Blended and Online Classroom	Dr. Kay Shelton & Mr. George Saltsman	External (Lamar University/ Connected Consulting)		5	121
22-Jan-2014	Active learning/Research	Learning Effective Methods and Tools For Graduate Thesis Write Up	Prof. Farid Benyahia	CENG	All Faculty Members	1	7
22-Jan-2014	Technology/Active Learning	Seminar: Students E-Portfolios: Aims & Outcomes from Design to Assessment	Ms. Virginia C Jones & Dr. Elizabeth Andretta	External (Georgetown University School of Foreign Service)	All Faculty Members	1	13
22-Jan-2014	Active learning	ورشة عمل: "تطوير الدرس الأدبي من خلال التخطيط المبرمج لتحسين عمليتي التعليم والتعلم"	أ. د. عبدالرحمن بو علي	CAS	All Faculty Members	1	20
22-Jan-2014	Technology/Active Learning	ورشة عمل: استخدام الأجهزة اللوحية (أي باد) لإعداد فيديوهات تعليمية وتدوين الملاحظات الصفية	أ.فوزي أبو سلهام	FP	All Faculty Members	1	20
22-Jan-2014	Active learning	Students Have Good Ideas Too: How to Unleash Them in Class	Dr. Mohammad Alomari & Dr. Ali Rabai	CBE - CED	All Faculty Members	1	24
22-Jan-2014	Technology/Active Learning	Seminar: QU WebEx: Creating and Delivering Effective Web-Based Presentations	Mr. Shuja Ashfaq	ITS	All Faculty Members	1	27

Date	Topic	Session	Facilitator	Facilitator College /Univ.	Audience	Total Sessions	Number of Participants
22-Jan-2014	Technology/Active Learning	ندوة: تصميم وحدات تعليمية إلكترونية باستخدام نظام البلاك بورد لتحفيز التعلم التعاوني	د. محمود حسن	IRDW	All Faculty Members	1	31
22-Jan-2014	Technology/Assessment	Workshop: Designing Image-Based Questions for Online Tests in Small & Large Scale Classes	Dr. Sahbi Ayari	CAS	All Faculty Members	1	32
22-Jan-2014	Active learning/Technology	ندوة: قلب الحجرة الصفية: تجربة شخصية	د. أيمن صالح	CSIS	All Faculty Members	1	34
22-Jan-2014	Technology/Active Learning	Workshop: Developing Web-Based Learning Apps for Students' Self-Study	Mr. Ismail Fayed	FP	All Faculty Members	1	38
22-Jan-2014	Active learning/Technology	Seminar: Designing the Flipped Classroom	Prof. Kate Reynolds	FP	All Faculty Members	1	43
22-Jan-2014	Technology/Active Learning	Seminar: The Role of Audience in Teaching & Learning With Social Media	Ms. Jenn Wicks	External (CNAQ)	All Faculty Members	1	43
22-Jan-2014	Technology/Active Learning	Seminar: Boost Your Higher Education Career Through Online Professional Development	Ms. Jumana Samara	OFID	All Faculty Members	1	54
22-Jan-2014	Technology/Active learning	Techniques To Help Students Create More Confident and Professional Presentations	Dr. Chris Evers	CLAW	All Faculty Members	1	25
12-Feb-2014	Assessment at the program level	Assessment Days	Linda Suskie	External (Consultant from USA)	All Faculty members	14	202
17-Feb-2014	Active learning	Facilitating Productive Collaboration in Problem- Based Learning	Dr. Cindy E. Hmelo-Silver	External (Indiana University)	All Faculty Members	1	51
24-Feb-2014	Technology/New/Junior	Workshop/Consultations: Blackboard 9.1 Basic level 1	Ms. Jumana Samara & Ms. Haneen Ismail (OFID)	OFID	New Faculty Members	1	7

Date	Topic	Session	Facilitator	Facilitator College /Univ.	Audience	Total Sessions	Number of Participants
26-Feb-2014	Technology/New/Junior	Workshop/Consultations: Blackboard 9.1 Basic level 2	Ms. Jumana Samara (OFID) & Ms. Haneen Ismail (OFID)	OFID	New Faculty Members	1	7
27-Feb-2014	Technology/New/Junior	ورشة عمل\ استشارات: البلاك بورد 9.1 المستوى الأساسي 2	أ. حنين اسماعيل و أجمانا سمارة	OFID	New Faculty Members	1	7
3-Mar-2014	General	ورشة عمل :نظام متابعة تقييم اداء اعضاء هيئة التدريس	أ. علي الرياحي (OIPD)	OIPD	All faculty members	1	9
3-Mar-2014	Technology/Research	Workshop: Blackboard 9.1 – Assignment & Safe assign	Ms. Jumana Samara (OFID)	OFID	All Faculty Members	1	8
4-Mar-2014	General	Workshop: Faculty Performance Review and Development System (FPRDS)	Mr. Ali Riahi (OIPD)	OIPD	All Faculty Members	1	9
5-Mar-2014	Technology/assessment	Workshop : Manage and email student attendance with Excel	Mr. Hassan Abdullah (CAS)	CAS	All Faculty Members	1	16
6-Mar-2014	Research/Technology	Program (6 sessions): SPSS – Basic Level Session 1-	Dr. Abdelsalam Gomaa (CAS)	CAS	All Faculty Members	1	18
10-Mar-2014	Technology/Assessment	Program: Creating Online Tests on BB9.1 – Session 1	Ms. Jumana Samara (OFID)	OFID	All Faculty Members	1	7
11-Mar-2014	Technology/Assessment	برنامج تدريبي: انشاء اختبارات الكترونية من خلال البلاك بورد ـ الجلسة الاولى	أ. جمانا سمارة(OFID)	OFID	All Faculty Members	1	12
13-Mar-2014	Research/Technology	Program (6 sessions):SPSS – Basic Level Session2-	Dr. Abdelsalam Gomaa	CAS	All Faculty Members	1	12

Date	Topic	Session	Facilitator	Facilitator College /Univ.	Audience	Total Sessions	Number of Participants
		(CAS)					
17-Mar-2014	Technology/Assessment	Program: Creating Online Tests on BB9.1 – Session 2	Ms. Jumana Samara (OFID)	OFID	All Faculty Members	1	10
17-Mar-2014	Technology/Assessment	Workshop: Creating Online Tests on BB9.1	Ms. Jumana Samara (OFID)	OFID	CBE	1	9
17-Mar-2014	General	برنامج تدريبي: تقديم برنامج "مقيم الفعاليات" evaluator Activity والتدريب عليه	د. أيمن علي صالح (CSIS)	CSIS	All Faculty Members	1	10
18-Mar-2014	Technology/Assessment	برنامج تدريبي: انشاء اختبارات الكترونية من خلال البلاك بورد – الجلسة الثانية	أ. جمانا سمارة (OFID)	OFID	All Faculty Members	1	12
20-Mar-2014	Research/Technology	Program (6 sessions): SPSS – Basic Level Session 3-	Dr. Abdelsalam Gomaa (CAS)	CAS	All Faculty Members	1	24
24-Mar-2014	Active learning	Seminar: Qatar University and Skills Needed for the 21st Century: How Do We Help Our Students?	Dr. Steven Paine (USA), Prof. Nitham El Hindi (CBE), Dr. Maha El Hendawi (CCP)	External (USA), CBE & CCP	All Faculty Members	1	50
25-Mar-2014	Research/Technology	Workshop: Demonstration of a plagiarism detection tool (iThenticate)	Dr. Mohamed Arselene Ayari (CENG)	CENG	All Faculty Members	1	12
27-Mar-2014	Research/Technology	Program (6 sessions): SPSS – Basic Level Session 4-	Dr. Abdelsalam Gomaa (CAS)	CAS	All Faculty Members	1	23

Date	Topic	Session	Facilitator	Facilitator College /Univ.	Audience	Total Sessions	Number of Participants
27-Mar-2014	Active Learning/Assessment	Great Teacher Retreat	Dr. David Gottshall	USA	QU/ Georgetown U./Calgary U. Northwestern U. & others	8	7
30-Mar-2014	General	ورشة عمل: نظام متابعة تقييم اداء اعضاء هيئة التدريس	أ. علي الرياحي (OIPD)	OIPD	All Faculty Members	1	12
2-Apr-2014	Research	Training Program (3Sessions): Express Writing for Publication: (1st session)	Dr. Nancy Allen (CED)	CED	All Faculty Members	1	13
2-Apr-2014	Technology/Active Learning	Workshop : Boost your Higher Education Career through Online Professional Development (Magna Seminars)	Ms. Jumana Samara (OFID)	OFID	CENG	1	16
3-Apr-2014	Research/Technology	Program (6 sessions): SPSS – Basic Level Session 5-	Dr. Abdelsalam Gomaa (CAS)	CAS	All Faculty Members	1	21
5-Apr-2014	Technology/Active Learning	Workshop: Technology Enriched Instruction (Microsoft - USA)	Dr. David Slykhuis & Dr. Melanie Shoffner	External (Microsoft USA)	All Faculty Members	1	76
7-Apr-2014	Research	Training Program (3Sessions): Express Writing for Publication: (2nd session)	Dr. Nancy Allen (CED)	CED	All Faculty Members	1	11
7-Apr-2014	Active learning/Assessment	جلسة متابعة مدمجة : استراتيجيات التساؤل وربطها بالتفكير الناقد/ سلم التقييم.	د. محمد مصطفى سليم	CAS	CSIS	1	28
8-Apr-2014	Technology/Active Learning	Workshop : Wikis on Blackboard 9.1	Ms. Jumana Samara (OFID)	OFID	All Faculty Members	1	12
9-Apr-2014	Research	Training Program (3Sessions): Express Writing for Publication: (3rd session)	Dr. Nancy Allen (CED)	CED	All Faculty Members	1	8

Date	Topic	Session	Facilitator	Facilitator College /Univ.	Audience	Total Sessions	Number of Participants
10-Apr-2014	Research/Technology	Program (6 sessions): SPSS – Basic Level Session 6-	Dr. Abdelsalam Gomaa (CAS)	CAS	All Faculty Members	1	20
21-Apr-2014	Research/Technology	Seminar: MyMath Lab	Dr. Mohamed Chabi (FP)	FP	All Faculty Members	1	5
23-Apr-2014	Active learning	جلسة مناقشة ومتابعة: الحجاج مهارة تعليمية	د. حافيظ اسماعيلي	CAS	All Faculty Members	1	6
24-Apr-2014	Research/Technology	Program (6 sessions): SPSS – Advanced Level Session 1-	Dr. Abdelsalam Gomaa (CAS)	CAS	All Faculty Members	1	19
27-Apr-2014	Research	Seminar: Introduction to ORCID: How to benefit from a unique researcher ID?	Dr. Alwaleed Alkhaja (QScience.com)	External (Q.science)	All Faculty Members	1	17
29-Apr-2014	Technology/Active Learning	The effective Use of the iPad as an Innovative Teaching Tool	Mr. Faouzi Abousalham	FP	All Faculty Members	1	16
30-Apr-2014	Technology/Active learning	Educational Technology at MIT: Institutional Commitment and Sustainable Educational Transformation	Dr. M. S. Vijay Kumar (MIT)	MIT	All Faculty Members	1	36
1-May-2014	Research/Technology	Program (6 sessions): SPSS – Advanced Level Session 2-	Dr. Abdelsalam Gomaa (CAS)	CAS	All Faculty Members	1	19
8-May-2014	Research/Technology	Program (6 sessions): SPSS – Advanced Level Session 3-	Dr. Abdelsalam Gomaa (CAS)	CAS	All Faculty Members	1	25

Date	Topic	Session	Facilitator	Facilitator College /Univ.	Audience	Total Sessions	Number of Participants
8-May-2014	Active learning	Implementation of Inquiry Guided Teaching Technique to Core Departmental and Project Based Courses	Dr. Mert Atilhan (CENG) Fadwa Tahra ElJack	CENG	All Faculty Members	1	11
13-May-2014	Research/Technology	Endnote Lab	Ms. Myrna Tabet	Library	All Faculty Members	1	8
15-May-2014	Research/Technology	Program (6 sessions): SPSS – Advanced Level Session 4-	Dr. Abdelsalam Gomaa (CAS)	CAS	All Faculty Members	1	21
22-May-2014	Research/Technology	Program (6 sessions): SPSS – Advanced Level Session 5-	Dr. Abdelsalam Gomaa (CAS)	CAS	All Faculty Members	1	14
27-May-2014	Technology/Assessment	Rubrics in Blackboard 9.1: best ways to utilize this Tool	Ms. Jumana Samara (OFID)	OFID	All Faculty Members	1	9
29-May-2014	Research/Technology	Program (6 sessions): SPSS – Advanced Level Session 6-	Dr. Abdelsalam Gomaa (CAS)	CAS	All Faculty Members	1	18
Fall 2013	Online/Active learning	OFID Online Training Course: Interactive Lectures	Prof. Michael Romanowski	CED	All Faculty Members	1	26
Fall 2013	online/Active learning	OFID Online Training Course: Socratic Teaching	Prof. Michael Romanowski	CED	All Faculty Members	1	26
Fall 2013	online/Assessment	OFID Online Training Course: Learning Outcomes	Dr. Abdou Ndoye	CAS	All Faculty Members	1	65

Date	Topic	Session	Facilitator	Facilitator College /Univ.	Audience	Total Sessions	Number of Participants
Spring 2014	Online/Active learning	OFID Online Training Course: تنمية المهارات اللغوية ربيع 2014	د. أحمد صفر	CAS	All Faculty Members	1	2
Spring 2014	online/Assessment	OFID Online Training Course: Learning Outcomes Spring 2014	Dr. Abdou Ndoye	CAS	All Faculty Members	1	11
Spring 2014	Online/Active learning	OFID Online Training Course: Socratic Teaching Spring 2014	Prof. Michael Romanowski	CED	All Faculty Members	1	20
Spring 2014	Online/Active learning	OFID Online Training Course: Helping At-Risk Students Succeed	Dr. Nancy Allen	CED	All Faculty Members	1	23
Spring 2014	Online/Active learning	OFID Online Training Course: Interactive Lectures Spring 2014	Prof. Michael Romanowski	CED	All Faculty Members	1	23
Sub- Total No. of Sessions						**198**	
Fall- Spring 2014	Follow up sessions (Consultations - technology/ Peer Observations)				All faculty members	92	188
Total No. of Participants							**3602**

OFID External Collaboration with Institutions
(June2013-May2014)

Workshop	Associations	Speakers	Topic
Pearson E-Books & Digital solutions (Invited Publisher Presentation)	Pearson	Ms. Debbie Kirkham and Mr. Jane Qass	Active-learning / Technology
Workshop: Action Research Professional Development	Supreme Education Council	Mr. Mohammed Manasreh	Research
Seminar: Discussing Teaching and Learning in Science , Technology, Engineering and Math (STEM)	Higher Education Academy (UK)	Dr. Janet De Wilde (Head of STEM) and Dr. Gill Cooke	Active Learning
Crash Course : Making the Transition: (5 sessions in 2 days) Practical Solutions for the Blended and Online Classroom	Lamar University, Texas-USA	Dr. Kay Shelton	Technology & Active Learning
	Connected Consulting-USA	George Saltsman	
Seminar: The Role of Audience in Teaching & Learning With Social Media	CNAQ	Ms. Jenn Wicks	Technology/ Active Learning
Seminar: Students E-Portfolios: Aims & Outcomes from Design to Assessment.	Georgetown U. School of Foreign Service-Qatar	Ms. Virginia C Jones & Dr. Elizabeth Andretta	Technology , Active learning, and Assessment
Assessment Days (4 sessions and 10 one-to-one consultation meetings)	Consultant from Pennsylvania-USA	Dr. Linda Suskie	Assessment at the program level
Facilitating Productive Collaboration in Problem-Based Learning	Indiana University-USA	Dr. Cindy E. Hmelo-Silver	Active Learning
Great Teachers Annual Retreat (over 2 days)	Texas A&M – Calgary U– Georgetown U– CNAQ – Qatar University	Dr. David Gotshal Dr. Liticia Salter Dr. Mary Saudelli	Active learning and Assessment
Qatar University and Skills Needed for the 21st Century: How Do We Help Our Students?	Engrade - USA	Dr. Steven Paine	Active learning and Assessment
Technology Enriched Instruction (4 sessions)	Microsoft-USA	Dr. David Slykhuis	Technology & Active Learning
		Dr. Melanie Shoffner	
Introduction to ORCID: How to benefit from q unique researcher ID?	QScience.com / Qatar Foundation	Dr. Alwaleed Alkhaja	Technology / Research
Educational Technology at MIT: Institutional Commitment and Sustainable Educational Transformation	MIT	Dr. M. S. Vijay Kumar (MIT)	Technology / Active Learning
Scientific Writing for Publication. (5 sessions & 1 consultation)	Texas	Dr. Nancy Allen	Research
Express Writing for Publication. (3 sessions)			

Sample of News published on OFID

« Back   Share

74% of faculty expressed overall satisfaction with QU
2013-12-29

74% of faculty expressed overall satisfaction with QU while Education Support Services had the highest satisfaction rate (85%).

Read more

Qatar University places great pride in its faculty body of over 800 distinguished members who stand at the core of the student experience and eventual success. Armed with degrees from a wide variety of universities from around the world including many top-tier institutions, the diverse faculty brings to the academic life and personal growth of QU students a wealth of knowledge and experience in their respective fields that positively enhances the teaching and learning environment.

The organization in turn provides opportunities for faculty to gain an enhanced understanding of areas such as up-to-date teaching techniques, technology use in the classroom, student motivation, teacher confidence, sharing experiences with counterparts from other institutions, and classroom management, to name a few.

Through initiatives such as OFID Days organized by the Office of Faculty and Instructional Development and other programs offered by the QU Library and Information Technology Services department, Qatar University puts its best efforts towards providing education support opportunities to faculty for their successful tenure at the university.

From:	President's Newsletter
To:	President's Newsletter
Cc:	
Subject:	President's Newsletter - Dec. 22, 2013

نشرة رئيس الجامعة
President's Newsletter

personal upliftment. Its implications for the labor market cannot be understated.

Our faculty has been at the core of students' experience at QU, and with an added number of talented faculty members in the academic year, we are assured that the teaching and learning environment will be further enhanced. The upcoming 5th OFID Days in January aptly titled "Pushing the Boundaries: Teaching, Learning and Technology" will bring together faculty from QU and other institutions to share their experiences and best practices that support students' engagement in learning in line with our vision for high-quality education. This annual event on the QU calendar has proved to be a win/win for faculty and students alike.

We have also continued to expand students' interest in exciting new and emerging professional fields opening up in Qatar such as aerospace technology, space engineering and astronaut training which formed the subject of a seminar organized by College of Engineering last week and which drew many QU students and those from high schools in Doha. Students heard from accomplished astronauts and learned about Qatar's own successful Es'hail 1